

GUIDANCE ON STUDENT VISA

Standard

You must submit original documents with one photocopy of each. Your originals will be returned after the final decision has been made by an Entry Clearance Officer.

APPLICANT'S CHECKLIST		Checklist for Student Visa Application		BCG CHECKLIST	
YES	NO	ORDER OF DOCS		YES	NO
			A signed print-out of your online application form.		
			Current passport valid for at least 6 months and any old passports.		
			Visa fee in HKD (We prefer payment by EPS, MasterCard or Visa. If you are not able to pay using one of these, we can accept a Cashier's Order made payable to <i>British Consulate-General Hong Kong</i>).		
			One recent coloured and unframed passport size photograph taken with a white background. Approximate size should be 45mm x 35 mm.		
		1	A completed Student Questionnaire Form.		
		2	For students planning to undertake postgraduate study in the UK in certain science, engineering or technology disciplines must provide the ACADEMIC TECHNOLOGY APPROVAL SCHEME (ATAS) certificate.		
		3	An unconditional letter of acceptance from the UK educational institution where you intend to study showing: A) Student B) Sponsor details including licence number C) Course details including hours, start and end date D) Finances E) Documents used to get the offer An example of a college letter is available at http://www.ukba.homeoffice.gov.uk/studyingintheuk/quickguideforstudent/adultstudents/draftvisaletterforadultstudents/		
		4	Evidence of funds available for the course. We would recommend you supply up-to-date detailed bank statements and other savings covering a period of 6 months prior to the date of application. If your parent(s) receive Overseas Education Allowance (OEA), provide evidence of this, such as pay advices showing the payment, or confirmation on official notepaper confirming the entitlement. You should also provide evidence of funds to cover any costs above the OEA entitlement.		
		5	Any secondary school, university or other qualifications or certificates you presently hold.		
		6	If your sponsor is in the UK, a copy of their passport, including the personal details page and all stamped pages. Do not include unstamped pages. If your UK sponsor is funding your accommodation, course fees and maintaining you in the UK, we also require evidence of their income and finances such as payslips and bank savings account held.		
		7	If you have studied English before, please provide evidence in the form of certificates.		
		8	Evidence of your Hong Kong/ Macau immigration status (if it is not in the passport you are submitting). If you are not a permanent ID card holder it would need to show the expiry date of your leave to remain.(Not applicable if you hold Hong Kong nationality)		
		9	Any other supporting documents.		
Important Reminder: Please arrange your documents in the order listed under "Order of Docs" column. Thank you					

I CONFIRM THAT ALL THE ABOVE ORIGINAL DOCUMENTATION I HAVE SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE. TO THE ORIGINATORS OF THESE DOCUMENTS, I HEREBY AUTHORISE THE DOCUMENT VERIFICATION TEAM IN THE VISA SECTION AT THE BRITISH CONSULATE-GENERAL TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS' AUTHENTICITY.

ADDITIONAL ORIGINAL DOCUMENTS RECEIVED:

1. _____
2. _____
3. _____
4. _____

Applicant's name (capital letters)

Applicant's signature

Officer's name & signature

Applicant's email address

• **DISCLAIMER**

The above checklist is meant as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category that you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the UKvisas website, www.ukvisas.gov.uk