

GUIDANCE ON SPOUSE /CIVIL PARTNER SETTLEMENT VISA

You must submit original documents with one photocopy of each. Your originals will be returned after the final decision has been made by an Entry Clearance Officer.

APPLICANT'S CHECKLIST		Checklist for Settlement- To Join Spouse Visa Application		BCG CHECKLIST	
YES	NO	ORDER OF DOCS		YES	NO
			A signed print-out of your online application form.		
			Current passport valid for at least 6 months and any old passports.		
			Visa fee in HKD (We prefer payment by EPS, MasterCard or Visa. If you are not able to pay using one of these, we can accept a Cashier's Order made payable to <i>British Consulate-General Hong Kong</i>).		
			One recent coloured and unframed passport size photograph taken with a white background. Approximate size should be 45mm x 35 mm.		
		1	A full copy of your sponsor's passport, including the personal details page and stamped pages ONLY. Do not include unstamped pages.		
		2	Evidence that your sponsor has adequate accommodation. This should detail how many people are presently living at the property, the number of bedrooms in the property and how many rooms are available for the exclusive use of you and your sponsor. If your sponsor owns property in the UK then copies of mortgage documents are required. If renting, a written agreement from the landlord for you to stay there.		
		3	Evidence that your sponsor can support you financially. We would recommend you supply up-to-date detailed bank statements and other savings covering a period of 6 months prior to the date of application and evidence of employment.		
		4	Evidence that your sponsor has permanent residence in the UK. Not applicable if your sponsor has a British Nationality.		
		5	A letter of support from your sponsor.		
		6	Evidence that you and your sponsor have remained in contact during sponsor's absences from Hong Kong. Telephone bills, copies of emails and personal letters may help to show this. Please note that you are not legally obliged to provide such correspondence, however, they may assist the Entry Clearance Officer in reaching a decision on your application.		
		8	A copy of your Marriage Certificate. If the marriage took place outside of Hong Kong then the original marriage/civil partnership certificate and a notarised translation is required.		
		9	Annulment or divorce papers relating to any previous marriage or civil partnership of either you or your sponsor, if applicable.		
		10	If you have children from any previous or present relationship we will require the original birth certificate of each child.		
		11	Evidence of your Hong Kong/ Macau immigration status (if it is not in the passport you are submitting). If you are not a permanent ID card holder it would need to show the expiry date of your leave to remain.(Not applicable if you hold Hong Kong nationality)		
		12	Any other supporting documents.		
Important Reminder: Please arrange your documents in the order listed under "Order of Docs" column. Thank you					

I CONFIRM THAT ALL THE ABOVE ORIGINAL DOCUMENTATION I HAVE SUBMITTED IN SUPPORT OF MY APPLICATION FOR A VISA TO THE UK IS GENUINE. TO THE ORIGINATORS OF THESE DOCUMENTS, I HEREBY AUTHORISE THE DOCUMENT VERIFICATION TEAM IN THE VISA SECTION AT THE BRITISH CONSULATE-GENERAL TO MAKE WHATEVER CHECKS THEY REQUIRE TO VERIFY THE SUBMITTED DOCUMENTS' AUTHENTICITY.

ADDITIONAL ORIGINAL DOCUMENTS RECEIVED:

1. _____
2. _____
3. _____
4. _____

Applicant's name (capital letters)

Applicant's signature

Officer's name & signature

Applicant's email address

• **DISCLAIMER**

The above checklist is meant as guidance only. It is not a comprehensive list of the documents you should submit in support of your application and submission of these documents does not guarantee that your application will be issued. It is your responsibility to submit original documentation that you believe will help demonstrate to the Entry Clearance Officer that you can meet the criteria for entry to the UK in the category that you have applied. Further free guidance on the criteria for entry to the UK can be obtained from the UKvisas website, www.ukvisas.gov.uk